

Held

March 15, 2007

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The Etna Township Board of Trustees met on March 15, 2007 at the Etna Township Hall to hold a regular meeting. President Knapp called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee Burkholder, Trustee George and Fiscal Officer Digel-Barrett present.

The motion to adopt the agenda was made by Mr. George, seconded by Burkholder. President Knapp moved to amend the agenda to add under old business, Item E – motion to pay for an appraiser and an executive session per O.R.C. 121.22 (G) (1) to consider the employment and compensation of a public employee. Burkholder seconded the amendment and the vote in favor of the amendment and motion was unanimous.

ADOPTION OF THE MINUTES

Mr. George moved to approve the February 22, 2007 special meeting minutes, Burkholder seconded. Roll call: Burkholder, yes; George, yes; Knapp, abstain

Mr. George moved to approve the February 27, 2007 special meeting minutes. Burkholder seconded and the vote in favor was unanimous.

Mr. George moved to approve the February 28, 2007 special meeting minutes. Burkholder seconded and the vote in favor was unanimous.

Mr. George moved to approve the March 2, 2007 regular meeting minutes. Knapp seconded and the vote in favor was unanimous.

PUBLIC COMMENTS

None

CORRESPONDENCE

- Licking County Office of Homeland Security – NIMS compliance
- Licking County Health Department – notice of dog bite
- Ohio Bureau of Motor Vehicles – February statistics report
- BWC – notice of award payment and claim information
- Mount Carmel Health – drug testing program

REPORTS

Fiscal Officer

As of March 15th

	Receipts	Expenditures
General Fund	4,953.11	19,273.17
MV License Tax	0.00	112.84
Gasoline Tax	6,048.67	15,329.35
Road & Bridge	0.00	11,436.41
Special Assessments	0.00	267.58
Misc Debt Service	<u>34,983.20</u>	<u>0.00</u>
Total	45,984.98	46,419.35

Funds Total March 15, 2007 - \$1,198,113.40

Road – written report submitted

Mr. George gave the 2007 paving and maintenance proposal:

Asphalt for Pepper Tree

Cape seal for Palmer Rd from Tollgate to Mink; SR310 to Smoke; Watkins to York and York east to Twp line; Smoke Rd from 40 to Palmer and 40 to Refugee

Slurry seal for following roads off Palmer Rd – French Lake Dr, Georgian Dr, Wolfe Craft Dr, Goings Lane, Meadow Dr, Brook Dr and Shannon Dr

Black mate for Russell Heights

Replay clear seal for Taylor Rd, Columbus Expressway, Lynns Rd and Palmer from SR 310 to Lynns

Mr. Burkholder asked about clear seal for Refugee Rd and Mr. George said he would get estimates. Burkholder also requested the five year plan for road improvements.

RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustee

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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Resolution 07-03-15-01: Mr. George moved to submit the above roads for estimates from the Licking County Engineer. Knapp seconded and the vote in favor was unanimous.

Resolution 07-03-15-02: Mr. Burkholder moved to approve the following expenditures:
1) Dexter - \$439.25 for parts for boom mower and ditcher, 2) JD Equipment - \$439.96 for tractor and batwing mower and 3) Kuhn Turf - \$377.90 to service mower. George seconded and the vote in favor was unanimous.

Resolution 07-03-15-03: Mr. Burkholder moved to approve the expenditure of \$500 for safety jackets and vests for the road crew and zoning inspector. George seconded and the vote in favor was unanimous.

Mr. George will investigate handicap parking for a resident on South St. and contact ODOT regarding reduced speed on SR310 south of US 40.

Trustees discussed flooding in the township and retention/detention ponds. Pictures from the flooding will be forwarded to the Licking County Engineer, Soil and Water, LCPC, SWLCWSD and the Licking County Commissioners requesting them to upgrade requirements for retention/detention ponds.

Part of the \$400,000 committed by Wal-Mart will be used to purchase property at SR 310 and Route 40 for turn lanes, \$150,000 will be used for traffic calming devices for Cumberland Trails.

The Board will draft a letter to ODOT to request a traffic study for a traffic light at Route 40 and Columbia Road.

Zoning – written report submitted

Mr. Burkholder said that Mr. Robinson will contact the county prosecutor regarding deed restrictions on property adjacent to the Reynoldsburg Youth Football League playing field.

Mr. Burkholder moved to request actual copies of medical insurance invoices from Stan Robinson for reimbursement. Knapp seconded and the vote in favor was unanimous.

Mr. Burkholder said a copy of the \$800 proposal from PC Geeks on computer backups was not distributed to the trustees. This item will be on the next agenda for approval.

Economic Development

Mr. George reported on the Municipal Publications brochure. Mr. Burkholder asked if Mr. George would ask Mr. Kohlman if he would donate the right-of-way for his property on SR 310.

MORPC/310 Study

Mr. Burkholder reported on the meeting and said the study should be completed this year.

Mr. Burkholder moved to gather information on developing an access management plan for the township. Knapp seconded and the vote in favor was unanimous.

Safety & FEMA

Mr. Burkholder reported that the safety audit has been completed and a report will be sent with recommendations.

JEDZ

Mr. Burkholder said that ProLogis had violations with the county on their retention ponds. Burkholder requested a detailed activity log of Matt Hill, the JEDZ administrator.

OLD BUSINESS

A. 2007 Permanent Appropriations

Resolution 07-03-15-04: President Knapp moved to approve the following appropriations for 2007.

GENERAL FUND	1,200,034.00
MVR FUND	27,000.00
GASOLINE TAX FUND	160,000.00
ROAD & BRIDGE	386,725.00
SPECIAL ASSESSEMENT	4,120.00

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MISC DEBT SERVICE	48,186.66
CAPITAL OUTLAY	<u>34,983.20</u>
TOTAL	1,861,048.86

Mr. George seconded the motion and the vote in favor was unanimous.

B. Subdivision regulations

Mr. Burkholder said he favored having MSI review the county subdivision regulations; they are professionals and trained in this area.

President Knapp said that MSI would present concerns and changes in a professional manner to LCPC and this in turn will help in writing the township zoning resolution.

Mr. George said that until the county is willing to work with the township, the recommendations made by MSI may not be considered. At present, the county does not listen to the township's concerns.

Mr. Burkholder said he agreed with Mr. George and that the county officials need to visit our township and see the developments and problems the township is experiencing and work with the trustees to solve them.

President Knapp suggested sharing the information from MSI with other townships.

Resolution 07-03-15-05: President Knapp moved to hire MSI to review the county subdivision regulations for \$3500. Burkholder seconded.

Roll Call: Burkholder, yes; George, no; Knapp, yes

C. Review 2007 Records Retention Written Policy

President Knapp said the policy from Liberty Township needs to be scrutinized and for the information to be specific to our township. Mr. Burkholder suggested sending a copy to Perry Swift at the Ohio Historical Society. This item will be brought back at another meeting.

D. Jardin Manor Ditch Petition update

President Knapp said a meeting was scheduled for May 3rd at 7 PM at Watkins Memorial High School.

E. Motion to pay for appraiser

Resolution 07-03-15-06: Mr. Burkholder moved to approve the expenditure, up to \$200, for a certified property appraisal of land. George seconded and the vote in favor was unanimous.

NEW BUSINESS

No items

Mr. Burkholder moved to pay the following bills. George seconded and the vote in favor was unanimous.

3395	M Smith	1221.54	34000	Shelly Materials	166.69
3396	Newspaper network	28.10	34001	Co-Alliance	746.75
3397	Dayton legal Blank	127.25	E00209	L. Brown	835.51
3398	Loveland & Brosius	1009.13	E00210	P. Waller	1834.19
3399	RSFI	175.00	E00211	S. Robinson	920.16

I do hereby certify that the funds for payment of the above obligations were lawfully appropriated and are on hand or are in the process of collection


Fiscal Officer

PUBLIC COMMENTS

Jim Van Dyne, 7173 Refugee Road, asked permission to take a copy of the township hall drawings to determine materials for electrical, plumbing and HVAC.

At 9:35 p.m., President Knapp moved to go into executive session per O.R.C.121.22 G(1) to consider the employment and compensation of an employee. George seconded and the vote in favor was unanimous.

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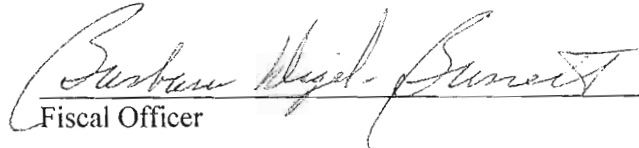
At 10:10 p.m., President Knapp moved to come out of executive session, George seconded and the vote in favor was unanimous.

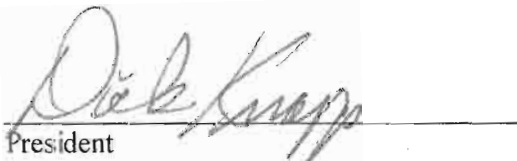
President Knapp moved to approve the new work schedule for Laura Brown, reduced hours, 24-30 hours per week for as long as she is needed. George seconded and the vote in favor was unanimous.

Mr. Burkholder moved to accept Laura Brown's resignation with the condition that she remain part time during the transition period as she has offered to do so. Also to express how much she is appreciated for what she has done not only for the trustees and staff but for the citizens of Etna Township. Knapp seconded and the vote in favor was unanimous.

President Knapp moved to advertise for an administrative assistant/zoning clerk in the Newark Advocate and Columbus Dispatch and web, the following two Sundays and once in the Pataskala Standard and for resumes to be submitted by 4/13/07. Burkholder seconded and the vote in favor was unanimous.

At 10:18 p.m., Mr. George moved to adjourn the meeting, Burkholder seconded and the vote in favor was unanimous.


Fiscal Officer


President