

RECORD OF PROCEEDINGS

Minutes of

Etna Township Trustee Special

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 28, 2007

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The Etna Township Board of Trustees met on February 28, 2007 at the Etna Township Hall to hold a special meeting. President Knapp called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited. Roll call showed President Knapp, Trustee George and Fiscal Officer Digel-Barrett present. Trustee Burkholder arrived at 7:02 p.m.

The motion to adopt the agenda was made by Mr. George, seconded by Knapp and the vote in favor was unanimous.

Resolution 07-02-28-01: President Knapp moved to remove the Predisciplinary Conference sections on pages 15-17 of the current Etna Township Employee Manual dated January 1, 1996. Burkholder seconded and the vote in favor was unanimous.

President Knapp will have all employees sign a notification letter that this section has been removed from the employee manual.

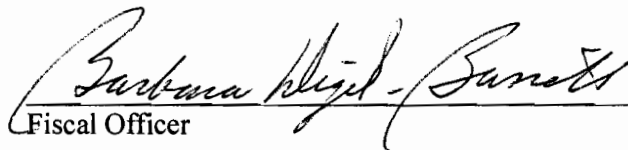
The trustees reviewed the remaining sections of the proposed new Etna Township Personnel Policies and Procedures Manual – 2006 edition. President Knapp said another special meeting will be scheduled in April to finalize the manual and then be reviewed by legal counsel.

PUBLIC COMMENTS

Stan Robinson said he felt that by removing the Predisciplinary Conference section of the employee manual, an employee's right is being denied if he is wrongly accused.

Mr. Burkholder said that this section prevented the trustees from effectively and immediately dealing with problems and has cost the township money in the past.

At 8:50 p.m., Mr. Burkholder moved to adjourn the meeting, George seconded and the vote in favor was unanimous.


Fiscal Officer


President