

# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Etna Township Board of Zoning Appeals

Held

February 2<sup>nd</sup>,

2010

## Organizational Meeting

The meeting was called to order by Vice Chairperson VanDyne at 6:01 p.m. on February 2<sup>nd</sup>, 2010 at the Etna Township Community Center/Administration Building. The meeting taped for township records. Members Michelle Weber, Rick Cox, Cheri Rogers, Claudette VanDyne, Roger Digel-Barrett, and Clerk Laura Brown were present. Alternate Dallas Maynard was present for the record.

The meeting was turned over to clerk Laura Brown for nominations for Chairperson.

Claudette VanDyne nominated Cheri Rogers. The nominations were closed. Roll call: Michelle Weber – Cheri Rogers, Rick Cox – Cheri Rogers, Cheri Rogers – Abstain, Claudette VanDyne – Cheri Rogers, and Roger Digel-Barrett – Cheri Rogers. Cheri Rogers will serve as the chairman for 2010.

The meeting was turned back over to Chairperson Cheri Rogers.

Roger Digel-Barrett nominated Rick Cox for Vice Chairperson. Roll call: Michelle Weber – Rick Cox; Rick Cox – Abstain; Cheri Rogers – Rick Cox; Claudette VanDyne – Rick Cox, and Roger Digel-Barrett – Rick Cox. Rick Cox will serve as the Vice Chairperson for 2010.

Rick Cox moved that the public notices be placed in the Pataskala Standard and when there are time constraints to use the Newark Advocate. Claudette VanDyne seconded. Roll Call: Michelle Weber, yes; Rick Cox, yes; Cheri Rogers, yes; Claudette VanDyne, yes; and Roger Digel-Barrett, yes. Motion passed 5-0. It was also suggested to check with The Pataskala Standard to see if the meetings could be placed on their website. The township sends the courtesy emails and places the hearing notice sign on the property.

The method of resident notifications will remain the same. The notices are mailed to the adjacent properties.

The annual meeting with the Trustees is scheduled for March 2<sup>nd</sup>, 2010.

Roger Digel-Barrett moved to approve the regular meetings which will be held on the fourth Tuesday of the month at 6:00 p.m. Rick Cox seconded. Roll Call: Michelle Weber, yes; Rick Cox, yes; Cheri Rogers, yes; Claudette VanDyne, yes; and Roger Digel-Barrett, yes. Motion passed 5-0.

There are no upcoming hearing dates scheduled.

The Board decided to continue with the cancellation procedures. If a meeting needs to be cancelled it will be decided at least two hours prior to the meeting and notification will be placed on the township website and the radio station T-100 will also be notified. The applicant will be contacted directly of any cancellations.

The procedure for notifying the members of a meeting will remain the same. The clerk will send out a mass email and the Board of Zoning Appeals members will respond. If an alternate is needed the clerk will contact the alternate.

Rick Cox moved to wait fifteen minutes prior to starting a hearing with/or without alternate member and allowing the applicant a fifteen minutes grace period prior to begin the hearing if the board member is unreachable. Roger Digel-Barrett seconded. Roll Call: Michelle Weber, yes; Rick Cox, yes; Cheri Rogers, yes; Claudette VanDyne, yes; and Roger Digel-Barrett, yes. Motion passed 5-0.

The board will discuss with the Trustees whether there is a need for a 2<sup>nd</sup> alternate.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1013

Etna Township Board of Zoning Appeals

Held

February 2<sup>nd</sup>,

2090

The board will meet on February 23<sup>rd</sup> to discuss the conditions for Conditional Use Permits and Use/Area Variances.

Rick Cox moved to approve the corrected minutes from the special meeting on November 24<sup>th</sup>, 2009. Claudette VanDyne seconded. Roll Call: Michelle Weber, yes; Rick Cox, yes; Cheri Rogers, yes; Claudette VanDyne, yes; and Roger Digel-Barrett, abstain. Motion passed 4 yes and 1 abstain.

Claudette VanDyne moved to adjourn the meeting at 6:25 p.m. Rick Cox seconded. Roll Call: Michelle Weber, yes; Rick Cox, yes; Cheri Rogers, yes; Claudette VanDyne, yes; and Roger Digel-Barrett, yes. Motion passed 5-0.

Approved as read 2-23-10

Approved as corrected/amended \_\_\_\_\_

Laura Brown  
Laura Brown, Clerk

Cheri Rogers  
Cheri Rogers, Chairperson