

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10149

Etna Township Board of Zoning Appeals

Held

February 24<sup>th</sup>,

2008

**Regular Meeting**

The meeting was called to order by Chairman Goll at 6:03 p.m. on February 24<sup>th</sup>, 2009 at the Etna Township Hall. The meeting was audio taped for township records.

Roll Call: David Goll, Dallas Maynard, Rick Cox, Cheri Rogers, Michelle Weber, and Laura Brown present. Alternate Roger Digel-Barrett was present for the record.

Cheri Rogers moved to waive the public reading and approve the minutes from the organizational meeting on January 12<sup>th</sup>, 2009. Rick Cox seconded. Roll Call: Michelle Weber, yes; David Goll, yes; Rick Cox, yes; and Cheri Rogers, yes; Motion passed 4-0.

Chairman Goll explained the correspondence from the Board of Trustees regarding the appointment of the clerk for the Board of Zoning Appeals. It was discussed whether the clerk position needed to be advertised for prior to appointment and advertising was not needed.

Rick Cox moved to appoint Laura Brown as the Board of Zoning Appeals clerk with an hourly rate as determined by the Board of Trustees. Cheri Rogers seconded. Discussion: This hourly rate will be the same as the hourly rate she is being paid as secretary. Roll Call: Michelle Weber, yes; David Goll, yes; Dallas Maynard, yes; Rick Cox, yes; and Cheri Rogers, yes; Motion passed 5-0.

Chairman Goll discussed the process being used to advertise the public notices. The Pataskala Standard will be the primary paper and The Newark Advocate will be the secondary paper. Chairman Goll received correspondence from the Trustees regarding meeting notification. This is for special meetings and executive sessions. The Board of Zoning Appeals does not use agendas so the public notice that is used for the newspaper advertisement and the letters to the property owners will be used to notify the media and residents that receive the agendas.

The Board of Trustees opened their meeting at 6:12 p.m. for the annual meeting with both boards. Dick Knapp led the prayer and the Pledge of Allegiance.

**Public Comments – none**

The boards discussed the communications between both boards. President Knapp reviewed the Trustees organizational meeting resolutions and goals for 2009.

Any seminars or training conferences that are approved for the Board of Zoning Appeals members to attend will be compensated at the meeting pay of \$45.00 and mileage will be reimbursed at the Federal rate.

President Knapp reviewed the media request procedure. The Board of Zoning Appeals will send their public notices out in lieu of agendas. This correspondence from Licking County Prosecutor's office has been distributed to all the townships in Licking County. A notice will be sent out for the months that the board is not meeting to notify the public that the Board of Zoning Appeals is not meeting. Doug Rogers will be updating the website if the Board of Zoning Appeals would like to have content on the website.

David Goll moved to adjourn the meeting at 6:31 p.m. Rick Cox seconded. Roll Call: Michelle Weber, yes; David Goll, yes; Dallas Maynard, yes; Rick Cox, yes; and Cheri Rogers, yes; Motion passed 5-0.

Approved as read June 9<sup>th</sup> 2009

Approved as corrected/amended \_\_\_\_\_

Laura Brown  
Laura Brown, Clerk

David Goll  
David Goll, Chairman